

Minutes Annual General Meeting 2004

Venue: Hilton on the Park Hotel, 192 Wellington Parade, East Melbourne, Ballroom 2.

Date/Time: Monday 29 November 2004, 5.00pm to 6.00pm

Present: Dr Don Weatherburn (President), Dr Russell Smith (Secretary), Dr Jenny Mouzos (Treasurer), Mr David Gorman (Auditor), Dr Katherine Anderson (ACT), Dr Tony Krone (ACT), Dr Bronwyn Naylor (Vic), Professor Rob White (Tas), Dr Adrian Cherney (ACT), Associate Professor Paul Mazerolle (Qld).

1. Welcome

The President declared the meeting open and welcomed those present.

2. Apologies

Apologies were received from Dr John Dawes (SA), Dr Inez Dussuyer (Vic), Professor John Pratt (NZ), Professor Kathy Daly (Qld), Dr David Indermaur (WA), Professor Mark Israel (SA), Professor Andrew Goldsmith (SA), Dr Lorraine Mazerolle (Qld), Dr Dean Wilson (Vic), Professor Kate Warner (Tas), Mr Allan Van Zyl (NT), Dr Anita Gibbs (NZ), Ms Jann McBride (UK), Associate Professor Rick Sarre (Sweden), Professor Janet Chan (NSW), Ms Sue King (SA), and Ms Katherine Williams (Qld).

3. Agenda

The President read the Agenda which had been previously circulated 14 days prior to the meeting and called for any additional items of which there were none.

4. Agenda Item 1: Minutes of Previous AGM

The President referred to the Minutes of the previous Annual General Meeting of 2 October 2003 (attached) which had been circulated and called for any amendments, of which there were none. It was unanimously resolved that the Minutes of the previous meeting be confirmed as a true record of the Annual General Meeting of 2 October 2003.

5. Agenda Item 2: President's Report

The President submitted his Report (attached). It was unanimously resolved that the President's Report be received.

6. Agenda Item 3: Secretary's Report

The Secretary submitted his Report (attached). It was unanimously resolved that the Secretary's Report be received.

7. Agenda Item 4: Treasurer's Report

The Treasurer submitted her Report (attached) and submitted a Statement to the members in accordance with section 30(3) *Associations Incorporation Act 1981* (Vic.) of the accounts of the Society, namely the Financial Statements of the Society for the year ended 30 June 2004, and the Auditor's Report dated 3 November 2004 including the following:

- (a) Income and expenditure during the last financial year;
- (b) Assets and liabilities at the end of the last financial year;
- (c) Any mortgages, charges and securities affecting the Association's property;
- (d) In respect of each trust of which the Association was trustee during a period, being the whole or any part of the last financial year of the Association, the income and expenditure of the trust during that period, the assets and liabilities of the trust during that period, and the mortgages, charges and securities of the trust at the end of that period; and
- (e) Any trust held on behalf of the Association by a person or body other than the Association, in which funds or assets of the Association are placed.

It was unanimously resolved that the Treasurer's Report, Financial Statements and Auditor's Report be received.

The Auditor, Mr David Gorman, then addressed the meeting and explained that the Society could, if it wished, be registered for GST purposes, but that this was not obligatory as the Society's revenue was less than \$50,000. It was unanimously resolved that the Society should not register for GST purposes at present.

8. Agenda Item 5: Journal Editor's Report

The Editor, Dr John Pratt, submitted his Report (attached). It was unanimously resolved that the Editor's Report be received. The President noted that no applications had been received for the Editor's position to date and it was resolved that a further notice advertising the Editor's position be placed on CrimNet.

9. Agenda Item 6: Committee Reports

The President submitted the Minutes of the Committee of 30 September 2003, 3 October 2003, 29 March 2004, and 16 August 2004. It was unanimously resolved that the Minutes of these meetings of the Committee be received.

10. Agenda Item 7: Other Business

(a) 2006 Conference

Professor White indicated a willingness for the 2006 conference to be held at the University of Tasmania in conjunction with two other related conferences in February 2006. Although this was outside the time specified for the Annual General Meeting (July to December) it was nonetheless resolved to hold the 2006 conference in Tasmania, the first time that Tasmania had hosted the conference.

(b) E-Newsletters

Dr Naylor raised the idea of sending electronic newsletters to members on a regular basis to increase contact with members and to provide a useful means of notifying activities. It was resolved to refer this question to the Committee for further discussion.

(c) Society's Funds

Dr Mazerolle raised the question of how the Society's surplus funds should be disbursed. It was noted that this matter had been considered by a Sub-Committee and that it had been agreed to spend the interest accrued on investments on special seminars to be held regularly each year.

(d) Student Edition of the Journal

Dr Cherney raised the possibility of having a special edition of the Journal allocated for student-written papers only. Although this was considered to be a good means of encouraging student papers, it was felt that it could detract from the academic standing of the Journal and could also be problematic in terms of obtaining funding. Instead, Professor White suggested that there be a special session at the 2006 conference devoted to providing postgraduate students with information and advice on writing articles for refereed journals. Professor White agreed to investigate this further.

11. Agenda Item 8: Next Meeting

The Secretary noted that a Special Meeting of the Association will be held in conjunction with the Society's Conference in Wellington, New Zealand, between 9 and 11 February 2005. The next Annual General Meeting will be held between July and December 2005 at a time and place to be determined.

There being no other business the meeting closed at 6.00pm.

ANNEXURE AGENDA ITEM 1

Minutes Annual General Meeting 2003

Venue: Australian Technology Park, Eveleigh, Sydney

Date/Time: Thursday 2 October 2003, 1.00pm to 2.00pm and 5.30pm to 6.30pm

Present: Dr Don Weatherburn (President), Dr Kathy Daly (Vice President), Professor Philip Stenning (Vice President and Convenor), Dr Jenny Mouzos (Treasurer), Dr Russell Smith (Secretary and Public Officer), Dr David Tait (ACT), Professor Janet Chan (NSW), Dr Dean Wilson (Vic), Dr Mark Israel (SA), Professor Kate Warner (Tas), Dr David Indermauer (WA), Dr Anita Gibbs (NZ), Professor John Pratt (Editor ANZJC), and members of the Association.

1. Welcome

The President declared the meeting open and welcomed those present.

2. Apologies

Apologies were received from Dr Lorraine Mazerolle (Qld), Dr Jennifer Balint (Vic), and Dr William Tyler (NT).

3. Agenda

The President read the Agenda which had been previously circulated 21 days prior to the meeting and called for any additional items of which there were none.

4. Agenda Item 1: Minutes of Previous AGM

The President referred to the Minutes of the previous Annual General Meeting of 2 October 2002 which had been circulated and called for any amendments, of which there were none. It was unanimously resolved that the Minutes of the previous meeting be confirmed as a true record of the Annual General Meeting of 2 October 2002.

5. Agenda Item 2: President's Report

The President submitted his Report (attached). It was unanimously resolved that the President's Report be received.

6. Agenda Item 3: Secretary's Report

The Secretary read his Report (attached). It was unanimously resolved that the Secretary's Report be received.

7. Agenda Item 4: Treasurer's Report

The Treasurer read her Report (attached) and submitted a Statement to the members in accordance with section 30(3) *Associations Incorporation Act* 1981 (Vic.) of the accounts of the Society, namely the Financial Statements of the Society for the year ended 30 June 2003, and the Auditor's Report dated 5 September 2003 including the following:

- (a) Income and expenditure during the last financial year;
- (b) Assets and liabilities at the end of the last financial year;
- (c) Any mortgages, charges and securities affecting the Association's property;
- (d) In respect of each trust of which the Association was trustee during a period, being the whole or any part of the last financial year of the Association, the income and expenditure of the trust during that period, the assets and liabilities of the trust during that period, and the mortgages, charges and securities of the trust at the end of that period; and
- (e) Any trust held on behalf of the Association by a person or body other than the Association, in which funds or assets of the Association are placed.

It was unanimously resolved that the Treasurer's Report, Financial Statements and Auditor's Report be received.

8. Agenda Item 5: Journal Editor's Report

The Editor, Dr John Pratt, submitted his Report (attached). It was unanimously resolved that the Editor's Report be received.

9. Agenda Item 6: Committee Reports

The President submitted the Minutes of the Committee of 3 October 2002 and 4 September 2003. It was unanimously resolved that the Minutes of these meetings of the Committee be received.

10. Agenda Item 7: Alteration to the Rules of the Association

The President read the draft Special Resolutions contained in the Notice of Annual General Meeting concerning the proposed amendments to the Rules as follows:

1 Special Resolution for the Alteration to Rule 4

4(1)(c) - Delete the word "annual".

4(6)(b) - Delete the words "first year's annual subscription" and insert "subscription set out in Appendix 4, as the first subscription payable inclusive of any part year from the commencement of the persons membership of the association."

4(12) - Delete this Rule and insert a new Rule (12) as follows: "A member must pay either the annual or biennial subscription, as set out in Appendix 4, which is payable in advance on or before 1 July in each year, or 1 July in every 2 years, respectively."

2 Special Resolution for the second Alteration to Rule 20(3)

20(3) - Delete the existing Rules 20(3)(b)(c) and (d) and replace with the following:

"(b) eleven ordinary members of the Association, as follows:

- (i) nine ordinary members being one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand;
- (ii) one ordinary member being the editor of the Australian and New Zealand Journal of Criminology; and
- (iii) one ordinary member being the convenor of the annual conference of the Association."

3 Special Resolution for the first Alteration to Rule 22(1)

22(1) - After "eligible for re-election" insert the following:

", except for the editor of the Australian and New Zealand Journal of Criminology, who shall hold office until the third annual general meeting after the date of election but is eligible for re-election and except for the convenor of the annual conference of the Association, who shall hold office until the conclusion of the annual conference of which he or she is the convenor".

4 Special Resolution for the Alteration to Rule 23(2)

23(2) - Delete the existing Rule 23(2) and replace with the following:

"Except where a person is nominating as convenor of the annual conference, a candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the general meeting".

5 Special Resolution for the Alteration of Appendix 4

Appendix 4 – Substitute the following schedule of fees for those specified in Appendix 4:

<i>"Entrance fee</i>	<i>A\$20.00</i>
<i>Ordinary annual subscription fee</i>	<i>A\$90.00</i>
<i>Annual subscription fee for students</i>	<i>A\$70.00</i>
<i>Annual subscription fee for members resident outside Australia, New Zealand, and South Pacific countries</i>	<i>US\$65.00</i>

Or the member may elect to pay a biennial subscription as follows:

<i>Ordinary biennial subscription fee</i>	<i>A\$150.00</i>
<i>Biennial subscription fee for students</i>	<i>A\$120.00</i>
<i>Biennial subscription fee for members resident outside Australia, New Zealand and South Pacific countries</i>	<i>US\$110.00”.</i>

It was unanimously resolved that each of the above Special Resolutions (1-5) be approved by the Annual General Meeting.

11. Agenda Item 8: Election of Officers

The President explained that in order for all officers to be elected from the date of this Annual General Meeting, the current officers have agreed to resign their positions effective at the Annual General Meeting and to submit the vacant offices to elections at the Annual General Meeting.

The President then read the Nominations that had been received by the Secretary for positions of President, First Vice-President, Second Vice-President, Treasurer and Secretary. As only one nomination had been received for each position, it was unanimously resolved that the following persons be elected:

President: Dr Don Weatherburn
 First Vice-President: Dr Kathy Daly
 Second Vice-President: Professor Philip Stenning
 Treasurer: Dr Jenny Mouzos
 Secretary: Dr Russell Smith.

12. Agenda Item 9: Election of Ordinary Members

The President explained that that in order for all ordinary committee members to be elected from the date of this Annual General Meeting, the current ordinary members agree to resign their positions effective at the Annual General Meeting and submit the vacant offices to elections at the Annual General Meeting.

The President then read the Nominations that had been received by the Secretary for positions on the Committee of one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand.

As only one nomination had been received for each position (except for the Northern Territory where no Nomination was received), it was unanimously resolved that the following persons be elected:

Dr David Tait (ACT) Professor Janet Chan (NSW) Dr Lorraine Mazerolle (Qld) Dr Dean Wilson (Vic)
 Dr Mark Israel (SA) Dr Anita Gibbs (NZ) Professor Kate Warner (Tas) Dr David Indermauer (WA)
 Professor Philip Stenning (Conference Convenor) Vacant (NT)

13. Agenda Item 10: Election of Journal Editor

The editor of the Australian and New Zealand Journal of Criminology, Professor John Pratt, was elected at the last Annual General Meeting of the Association. Therefore, the editor remains in office until 2005.

14. Agenda Item 11: Election of the Convenor of the Annual Conference of the Association

The President then read the Nomination that had been received by the Secretary for position of Convenor of the next Annual Conference of the Society. As only one nomination had been received for this position, it was unanimously resolved that Professor Philip Stenning be elected.

15. Agenda Item 12: Other Business

(a) Publishing Agreement with AAP

The President asked the Secretary, Dr Russell Smith, to explain the proposed amendments to the Publishing Agreement with Australian Academic Press and related legal and copyright matters. Dr Smith referred to the proposed revised Publishing Agreement with the publisher and the proposed Journal Contribution Agreements (joint and sole authors) and advice from the Society's Lawyers, Foster Hart, which had been circulated with the Agenda. After discussion it was unanimously resolved that the revised Publishing Agreement and Journal Contribution Agreement be submitted to Australian Academic Press for its consideration and that efforts be made to negotiate a contract the terms of which would be favourable to the Society.

16. Adjournment

The Annual General Meeting then adjourned until 5.30pm on Thursday 2 October 2003.

17. Resumed Annual General Meeting

The Annual General Meeting resumed at 5.30pm on Thursday 2 October 2003 at the same venue. Present were the Officers and Ordinary Committee Members of the Association, other than Dr Lorraine Mazerolle who sent her apology.

18. Agenda Item 12: Other Business (continued)

(b) William S. Hein Proposal

The President referred to a request that had been received from William S. Hein, publishers in the United States requesting that an agreement be entered into to enable William S. Hein to sell electronic copies of the Society's journal on a subscription basis. Legal advice had been obtained from the Society's lawyers, Foster Hart, to the effect that the consent of all authors of articles previously published in the journal would need to be obtained before any such agreement could be entered into. The President proposed that once the new Journal Contribution Agreement has been signed by new authors, Australian Academic Press could then licence William S. Hein to publish the journal in its electronic form. This should be negotiated with AAP not the Society. The Society would then receive 25% of payments by William S. Hein, who would pay AAP 15% of its net receipts. It was unanimously resolved that the President reply to William S. Hein to this effect.

(c) Appointment of Journal Editor

It was unanimously resolved that the question of the procedure for the appointment of the journal editor be referred to the Committee for further discussion.

(d) Disbursement of the Society's Funds

It was unanimously resolved that the question of the disbursement of the Society's funds be referred to the Committee for further discussion. Possible ideas for discussion should include ways in which to increase membership, the holding of Seminars and Workshops in conjunction with conferences, and how funds should most effectively be invested.

(e) Paris Conference 2004

The President noted that the Society had agreed to participate in the Societies of Criminology 1st Key Issues Conference to be held in Paris, 13-15 May 2004 and that Dr David Tait had submitted a proposal for various sessions to be conducted by Society members.

(f) Norval Morris

It was unanimously resolved that the following message be sent to Professor Norval Morris:

That the Australian and New Zealand Society of Criminology Inc. wishes Professor Norval Morris congratulations and best wishes on the occasion of his 80th birthday, acknowledging his enormous contribution to the development of criminology in Australia and New Zealand.

18. Agenda Item 13: Next Meeting

The President explained that pending the outcome of discussions with the convenor of the next conference and the Committee, members would be notified of the date and venue at which the next Annual General Meeting would be held. It was requested that additional time be allocated for the holding of the next Annual General Meeting.

The meeting then closed at 6.30pm

ANNEXURE AGENDA ITEM 2 – PRESIDENT’S REPORT

As usual the last 12 months have been busy ones for the Society. Apart from planning for the conference in New Zealand (which appears to be progressing well), the major activities have involved:

- Settling in after incorporation
- Reaching agreement with Australian Academic Press on a new journal contract
- Reaching a decision about where to house the Society’s archives
- Developing a policy on the tenure and appointment process for the journal editor
- Deciding what to do with the Society’s savings

The principal virtue of incorporation, of course, is that it protects those involved in the running of the Society from personal liability in connection with their authorised activities. For those of us who are not lawyers, however, the constraints and requirements that come with incorporation have not always made life easy. Rule 22(1) of our Rules, for example, almost forced the convenor of the ANZ conference in New Zealand out of office before he had held the conference! Fortunately, with Russell Smith as our guide we managed to navigate our way through a maze of legal obligations without losing sight of our goals.

The Society is at last at the point of settling a contract with AAP. At the last Committee meeting it was resolved that further inquiries be made into the online journal hosting fee of \$880 per issue, and in particular:

- whether this fee is negotiable with AAP;
- how many downloads of ANZJC occur and by whom;
- what royalties the Society receives from online hosting;
- whether the Society is able to afford to pay these fees and if subscriptions would need to be increased to cover the additional costs.

This matter has now been resolved with AAP agreeing to discontinue the online hosting fee. Having a new Agreement with AAP will make our legal position considerably more secure and a good deal clearer.

One problem that has bedevilled us over a long period of time is where to store the Society’s records. I am pleased to report that the University of Melbourne Archives has agreed to preserve the Society’s archives for a one-off fee of \$1,500. While the Committee has yet to vote on this proposal it seems to me to be a reasonable offer.

Members will also be pleased to know that we now have an explicit policy governing the selection and appointment of the journal editor. We owe a debt of thanks to Kathy Daly for this as she took the time to examine how other leading journals deal with this question. After discussing various options put forward by Kathy, the Committee members settled on a selection process involving the following key elements:

- Appointment of a journal editor is to be for an initial period of three years but with the possibility of renewal
- Recruitment for the position is to be by way of public advertisement, with the requirement that applicants be a senior academic or researcher at Associate Professor level or higher (or equivalent non-academic research position)
- A small sum (\$600.00) is to be set aside to help cover the Editor’s expenses

The position of Editor has now been advertised and recruitment for the position is underway. I would like to take this opportunity therefore, of publicly recording the Society’s gratitude to John Pratt for the sterling job he has done as Editor. There is no doubt that under his tenure the quality of the work published by the journal has increased significantly.

Largely as a result of the Sydney ANZSOC conference (which ran at a significant profit) the Society now has about \$65,000 in savings. The Committee of Management appointed a Subcommittee comprising myself, Kathy Daly and Dean Wilson to examine ways in which this money might be spent. There was general consensus that, rather than run down our savings, we ought to look at ways in which we can spend the interest on them to build the Society’s membership (which, I am happy to say, has grown over the past year). While a formal decision on this expenditure has not been taken, there appears to be a consensus that

sponsoring workshops and postgraduate seminars (such as the Mens Rea postgraduate seminar held by Melbourne University) is at least one useful way of trying to build the Society's membership.

There are a few other matters I should mention. A number of us attended the first Societies of Criminology Key Issues Conference held in Paris earlier this year (May 13th-15th). The conference was extremely interesting, firstly because of the quality and diversity of the papers presented and secondly, because such a high proportion of the papers had an applied focus. The Paris conference led to the formation of an International Association of Criminology Societies of which ANZSOC is now a member. ANZSOC has also now established a formal arrangement with the British Society of Criminology. Under the terms of this arrangement BSC and ANZSOC members will be able to attend each other's conferences at a reduced rate and information will be exchanged on an informal basis (including the newsletters of the respective societies and links via web-sites).

I am also pleased to report that Mark Israel has just completed a project (funded by (the NSW Bureau of Crime Statistics and Research and the Research School of Social Sciences at the ANU) designed to review the way in which research ethics committees deal with criminological research in Australia and to suggest ways in which the ethics committee review process might be improved. I have not yet had a chance to read Mark's report but I don't doubt it will contain much of value to ANZSOC members. I propose to table Mark's report at the next Committee Meeting as a prelude to seeing how the Society might best capitalise on his valuable work.

Finally, I would like to conclude this report by thanking the Office Holders and Members of the Committee of Management for their contributions to the Society over the past year. It is, of course, always invidious singling out particular individuals for praise but I would like to record a special vote of thanks to Russell Smith for the work he has done organising each of our meetings and to Jenny Mouzos for paying our bills while keeping the Society's accounts in the black.

Best wishes,

Don Weatherburn
President, ANZSOC
10 November 2004.

ANNEXURE AGENDA ITEM 3 – SECRETARY’S REPORT

1. Membership

Over the last financial year the Register of Members has been cleansed to ensure that personal information of current members is as complete and accurate as possible, that current financial members are distinguishable from those who are unfinancial, and that members whose subscriptions are overdue are also recorded.

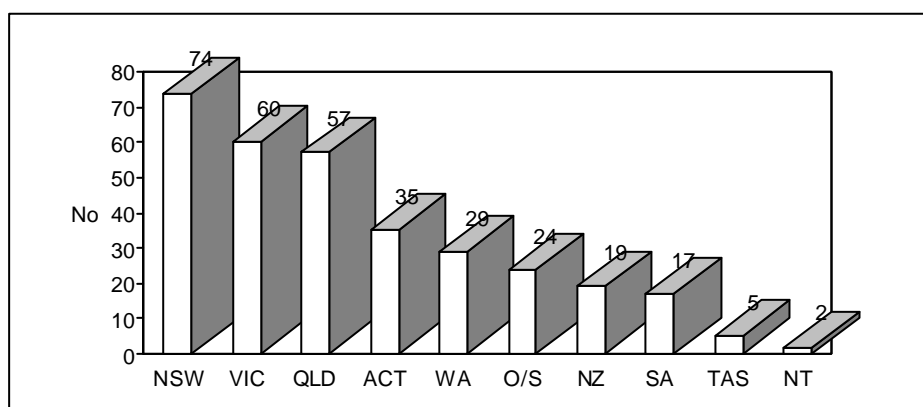
In accordance with the current Rules of the Society, subscriptions are now collected on 1 July annually (or biennially), whereas in the past members could pay either in the first half of the year or in the second. The current practice makes it clearer for members to know when their subscriptions are due (i.e. all subscriptions are now payable on 1 July), it is easier to identify those overdue (to whom reminders can be sent), and it complies with the Society’s statutory obligations.

At 1 November 2004, there were 412 members on the Register in addition to a further 17 who had recently requested that their names be removed (resigned members). Some 90 members are currently overdue in their subscriptions and have not responded to numerous reminders. It can be expected that these are unlikely to become financial members again in the future, but until they signify their desire to resign from the Society they must remain on the Register (an inconvenient matter that may require further consideration and amendment of the Rules to allow long overdue members to be removed from the Register).

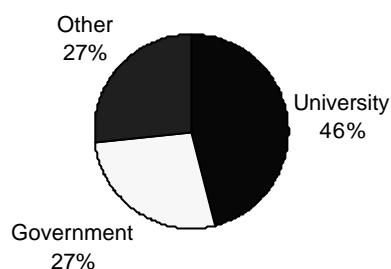
There are 322 members on the current list, 63 of whom are in arrears (20%), but will hopefully make their payments in the near future. There are 259 members who are currently financial members (80%). Of these, 115 members are paid until 30 June 2005 (those who paid annual memberships – 44%), and 144 members are paid to 30 June 2006 (those who paid biennial memberships – 56%). It appears, therefore that the availability of biennial payments has been a relatively popular initiative. As there is a discount of \$30 on the full membership fee for those who pay biennially (i.e. \$150 instead of \$180 for two years), the Society has lost some \$4,320 over two years because of the availability of biennial payments (assuming that all members renew their membership on 1 July 2005). This needs to be offset against the possibility that some of those who have elected to pay biennially might have fallen into arrears had they elected to pay annually, thus reducing the overall income. There is also a saving in terms of administration costs (principally postage) which only needs to be conducted biennially for these members.

The distribution of the number of current members (both paid and unpaid) by location at 1 November 2004 is shown in Figure 1.

Figure 1 – ANZSOC Membership by Location at 1 November 2004



The distribution of the current (paid and unpaid) membership by institution type at 1 November 2004 is shown in Figure 2.

Figure 2 - ANZSOC Membership by Institution Type at 1 November 2004

On 1 November there were 17 (5%) student members (all fully paid).

On 1 November 2004, the country of origin of overseas members was as shown in Table 1.

Table 1 - ANZSOC Overseas Membership by Country of Origin at 1 November 2004

Country	Number	Percentage
United Kingdom	7	29
USA	5	21
Canada	3	13
Hong Kong	2	8
Japan	2	8
Cyprus	1	4
Chile	1	4
El Salvador	1	4
Germany	1	4
Belgium	1	4
All	24	99

On 1 July 2003, there were approximately 262 current paid or unpaid members and a further 117 whose subscriptions were overdue, totalling 379. Overall, therefore, there has been a 9 per cent increase in members since 1 July 2003.

Interestingly, thirty years ago at the end of 1973, the membership of the Society was 250.

Since 1 January 2004, there has been a steady increase in the number of individuals applying for membership at the rate of approximately 7 per month. As can be seen from Figure 1, however, there are still many opportunities for new members to be attracted from some of the smaller states and territories and New Zealand where our membership remains small.

Suggestions have been made that there should be new categories of membership for organisations and retired (non-earning) members. Creating such new membership categories would, however, require an amendment of the Rules and it might be best to wait until other changes to the Rules are required to deal with these matters at the one time. Another initiative might be to create a new category of "Virtual Members" who would be entitled to online access to the Journal only at a reduced rate. The Law Institute of Victoria, for example, permits this type of membership for students.

In the short-term, the President's proposed initiatives in raising membership by holding seminars and small meetings would probably be the best way to proceed as well as for individual members to use their best endeavours to seek out new members in their own region. The Secretary has recently arranged for a Call for New Members to be placed on Crimnet and also publicised the work of the Society at a Careers Day Talk to La Trobe University students at which sample back-issues of the journal were provided to those attending.

2. Archives

The work on preserving the Society's Archives has progressed well. The majority of the Society's paper archives have been delivered to the University of Melbourne Archives which has agreed to accept them on payment of an appropriate fee – in the vicinity of \$1,500. Some more recent paper Archives are currently held by the Secretary and will be deposited shortly. The Society's Minutes have been scanned from its inception in 1968 until 1993 with those before 1985 placed on the Website. The Minutes from 1986 to 1993 will be placed on the Website shortly. The remaining Minutes from 1993 to 2000 will be collected and scanned and also placed on the Website over the next few months. This will mean that the Society's entire history of Minutes will be available online.

3. Journal

Negotiations are nearing completion with Australian Academic Press concerning the new Agreement with all of the terms now agreed. The final question that has recently been resolved concerned the online hosting fee which AAP has agreed to discontinue. Subject to the Committee's agreement, the contract with AAP should be signed shortly. A new Journal Contribution Agreement has also been prepared which will clarify intellectual property rights over articles. The Society can now become a member of the Copyright Agency Limited and receive payments in respect of journal articles that have been copied in accordance with CALs Agreement. The Secretary will arrange for the Society to join the CAL in the next year.

4. AGM and Conference

The AGM for 2004 has been held in Melbourne this year in conjunction with a conference conducted by the Australian Institute of Criminology. Annual General meetings must be held within five months of the end of the financial year and accordingly it was decided to hold the AGM on 29 November 2004 in order to satisfy these requirements. The AICs Conference seemed an appropriate event at which to hold the AGM and at which a number of Society members might be expected to be present.

As the Society's next conference is being held in New Zealand in February 2005, a Special Meeting will be held in conjunction with this conference in order to report back to the members present in New Zealand, information about what occurred at the AGM held in November 2004. In future years, it would be preferable for the Society's conference to be held in the period 1 July to 30 November in order for the AGM to be held at the same time.

5. Awards

The Society gives three Awards, the Young Scholar Prize, the Student Paper Prize and the Best Journal Article Award (which the Committee has decided to call the Allen Austin Bartholomew Award, after the first editor of the Journal, Dr Allen Bartholomew, who died earlier this year). A number of nominations have been received and these will be sent to the Selection Committee on 1 December 2004. Awards will be announced at the Wellington Conference in February 2005. The Committee has reviewed the rules governing these Awards and revised guidelines will be in place for the 2006 round of Awards.

6. Editor

The term of the current editor of the Journal, Professor John Pratt, expires at the end of September 2005. An advertisement calling for nominations for the Editor was placed on Crimnet on 8 July 2004 and in the Australian and New Zealand Journal of Criminology in September 2004, volume 37 number 3. The closing date for applications is 1 March 2005 and these will be considered by a Selection Panel comprising the President and two Vice-Presidents of the Society. I would like to extend my appreciation to John for his extremely hard work for the Society during his term as Editor and Committee member.

7. Links with British Society

In February 2004, the Society was approached by the Chair of the British Society of Criminology's International Affairs Sub-Committee to explore the possibility of establishing a formal link between the British Society of Criminology and the Australian and New Zealand Society of Criminology. The Committee has agreed to enter into this arrangement which provides that BSC members will be able to attend ANZSOC's annual meeting / conference / congress at ANZSOC's reduced rate for members, and vice versa; that information will be exchanged on an informal basis, including the newsletters of the respective societies and links via web-sites; and that one hard copy of the BSC members' handbook will be provided to ANZSOC.

8. Committee Membership

Sine the 2003 Annual General meeting there have been no changes to the Committee of Management except for the election of a Committee member for the Northern Territory, Mr Allan Van Zyl, who joined the Society on 1 April 2004. We are delighted to have Allan as the Northern Territory Committee member and extend our thanks to the former member, Dr William Tyler, who no longer resides in the Territory, and who played an important part in the Society and in the Committee's activities over many years.

9. Committee Meetings 2003-04

During the financial year the Committee met on three occasions: in Sydney on 30 September 2003 and 3 October 2003 in conjunction with the conference, and in Sydney on 29 March 2004. A more recent meeting was held in Canberra on 16 August 2004. Minutes of these meetings are annexed.

10. Affiliation with International Consortium of Criminology Associations

In May 2004, the Societies of Criminology, 1st Key Issues Conference was held at the Renaissance Hotel, La Defense, in Paris, at which a number of the Society's members were present. Following this conference, we were invited to support the establishment of the International Consortium of Criminology Associations. This organisation aims to promote collaborative activities, such as the Paris conference, for criminology societies and their members around the world. The Committee agreed to support this Consortium and our membership was confirmed in August 2004.

Russell G. Smith
Secretary, ANZSOC Inc
10 November 2004

ANNEXURE AGENDA ITEM 4 – TREASURER’S REPORT

At the time of the last Treasurer’s report on 2 October 2003, the balance of the Society’s account stood at \$37,751.

INCOME

Since that time the following income has been received:

Membership Subscriptions	28,040
Conference profit proceeds	48,631
Royalties	-
Journal sponsorship	2,994
Interest Received	825
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	80,490
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EXPENDITURE

There have been outgoings as follows:

Accountancy Fees	550
Bank Charges	891
Delivery Costs	853
Legal Costs	2,203
Postage	762
Printing & Stationery (Australian Academic Press)	43,972
Sundry Expenses	500
Telephone	453
	<hr/>
	50,184
	<hr/>
TOTAL	30,306
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ACCUMULATED FUNDS

Members funds at the beginning of financial year

39,014

TOTAL (end of financial year)

69,320

Balance as at 10/11/04:

\$60,024.73 in a term deposit – maturity date 12/02/05

\$25,910.48 in merchant bank account.

Dr Jenny Mouzos

Treasurer

Australian and New Zealand Society of Criminology Inc.

10 November 2004

Independent Audit Report For the Period ended 30th June 2004**Scope**

On the basis of information provided by the Committee of Management, I have audited in accordance with Australian Auditing Standards, the financial report of the Australian and New Zealand Society of Criminology Inc. (“the Association”) for the period ended 30th June 2004, consisting of the Statement of Financial Position, the Statement of Financial Performance, and accompanying notes.

The Committee of Management of the Association is solely responsible for the information contained in the financial report. I have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Association.

My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board, so as to present a view of the Association which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the financial report of the Association is properly drawn up:

so as to give a true and fair view of the financial position of the Association as at 30th June 2004 and of its operating results for the financial period ended on that date;

in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standard Board.

David C. Gorman
Chartered Accountant
Dated: 3rd November, 2004

NOTE:

THE FINANCIAL STATEMENTS FOR THE PERIOD ENDING 30 JUNE 2004 ARE ATTACHED IN A SEPARATE DOCUMENT.

THE ORIGINAL SIGNED STATEMENTS CAN BE INSPECTED AT THE ANNUAL GENERAL MEETING.

ANNEXURE AGENDA ITEM 5 – JOURNAL EDITOR’S REPORT

I have pleasure in submitting a report to the Annual General Meeting for the period from October 2003 to September 2004. This period has been a very active one, and the number of submissions in the year July-June 2003/4 reached its highest level under my editorship: 47 (there had only been 32 submissions in my first report to the executive in 1997). Rather more troubling, though, has been the low level of acceptances in this period – only 16 (a full breakdown of the papers received in this period is set out in the table that follows). During 2004, as well, of course, we are producing four issues. The first three have already been published and the fourth, the special issue on crime and crime control in China, has now gone to press. I would, though, like to take this opportunity of thanking the editors for the remarkable amount of work they have put into producing what promises to be a really excellent overview of these issues. In addition, another special issue of the journal on policing, edited by Professors Clifford Shearing and Philip Stenning, has been scheduled for the second issue next year (we revert back to three issues next year). Apart from the intrinsic value it will undoubtedly have, it will also help to provide a cushion against a shortfall of publishable papers. Earlier on this year, this looked as if it might turn into a significant problem. More acceptances have eased matters in the last few months, but the shortage of high quality publishable papers has been an ever-present feature of my editorship. Nonetheless, I am pleased to report that there should be a significant bank of papers for my successor to draw on when they take over the editorship of the journal in October 2005. There is now a regular supply of book reviews and review essays for the journal and I would like to thank Dr Sharon Pickering, the book review editor, for the excellent work she has done in this regard. Thanks are also due to the Associate Editors, Professor Mark Israel and Dr Alison Young, for their very helpful supportive work in their roles; and, of course, to Dr Rod Broadhurst for his work on the special issue on China. And I would like to thank Frank Morgan for his invaluable work as Statistical Consultant to the journal.

Contents of the first issue of the journal in 2005 are likely to include the following: **David Dixon**: Why don't the police stop crime? **Clifford Shearing and Les Johnston**: Justice in the Risk Society **Trevor Bennett and Katy Holloway**: Disaggregating the relationship between drug misuse and crime **Max Travers**: Evaluation research and criminal justice: beyond a political critique **Abby Fagan and John Western**: Escalation and deceleration of offending behaviours from adolescence to early childhood **Hennessey Hayes**: Assessing re-offending in restorative justice conferences **Bruce Chapman and Richard Dennis**: Using financial incentives and income contingent penalties to detect and punish collusion and insider trading The breakdown of papers received in the period July 2003 – June 2004 was as follows:

Total papers received from 1 July 2003 to 30 June 2004	47
Reject without sending to referees	13
Sent to referees	34
Reject on referees advice	7
Still under first review	1
Under revision for reconsideration after referees comments	10
Accepted after revision process	16

Since July 2004, a further 12 papers have been received; four have been rejected without being sent to referees; one has been rejected on the advice of referees; two have been accepted, two are being revised following referees' comments and three are still being reviewed. Again, it will be evident from this data that we remain some way off from being able to publish four volumes per year, given that this would necessitate that we have a minimum of 24 papers accepted per year to ensure that the journal is able to reproduce itself. Nonetheless, the reputation of the journal does seem to be spreading. In the last year, apart from all the papers received from local authors, we have received articles from Cambodia, United States, United Kingdom, Singapore and Brazil.

Given the timing of this report, I think it will be the last one I write as editor of this journal. It therefore remains for me to thank, in addition to those mentioned above, all the reviewers who have come to my assistance over the years and our colleagues at AAP who have done so much to promote the journal. I would also like to thank everyone else who has given me support as editor and expressed an appreciation of the work that this has involved! Finally, I would like to wish my successor every success.

John Pratt

Professor of Criminology

Editor, Australian and New Zealand Journal of Criminology

29 October 2004

ANNEXURE AGENDA ITEM 6 – COMMITTEE MINUTES

Minutes Committee of Management Meeting

Venue: Level 8, St James Centre, 111 Elizabeth Street, Sydney

Time: Tuesday 30 September 2003, 5.00pm to 7.00pm

Present: Dr Don Weatherburn (President & Chair), Dr Kathy Daly (Vice President), Dr David Tait (Secretary), Ms Jenny Mouzos (Treasurer), Dr Russell Smith (ACT & Public Officer), Professor John Pratt (Editor ANZJC), Professor Janet Chan (NSW), Dr Mark Israel (SA)

Observers Dr Dean Wilson (Vic), Professor Philip Stenning (NZ)

1. Apologies Dr William Tyler (NT), Dr Anita Gibbs (NZ), Dr Lorraine Mazerolle (Qld), Professor Kate Warner (Tas), Dr Jennifer Balint (Vic), Dr David Indermauer (WA)

2. Minutes of Previous Committee Meetings The President referred to the Minutes of the previous Committee Meetings of 2 and 3 October 2002 and 4 September 2003 which had been circulated and called for any amendments. It was unanimously resolved that the Minutes of the previous meetings be confirmed as true records.

3. Matters Arising from Previous Meetings:

(a) Compliance Matters The advice from Dr Smith sent to members on 6 October 2002, below, was received and Dr Smith thanked for providing this information.

(b) Journal Contribution Agreement – Dr Smith referred to the terms of the revised Journal Contribution Agreement with Australian Academic Press (see documents circulated with Notice of AGM). It was resolved that this be forwarded to Mr Stephen May at AAP for his approval and that the Committee review the effect that this document has on submissions to the Journal after 12 months.

(c) Journal Publishing Agreement – Dr Smith referred to the terms of the revised Publication Agreement with Australian Academic Press (see documents circulated with Notice of AGM). It was resolved that this be forwarded to Mr Stephen May at AAP for his approval and that DR Smith seek to negotiate terms favourable to the Society.

(d) Electronic Publishing Proposal with W. S. Hein – The President discussed this Proposal (see documents circulated with Notice of AGM) and it was resolved that the President advise W. S. Hein & Co that the contract with AAP was being re-negotiated and that W. S. Hein should contact AAP following the commencement of any new Agreement to discuss their Proposal further. It was noted that the legal advice that the Society had received was that the Society could not enter into an agreement in respect of back-issues of the Journal without the consent of every past author, but that an Agreement could be negotiated between W. S. Hein and AAP in relation to future editions of the Journal.

(e) Procedures for Appointment of Editor – Dr Kathy Daly presented a paper on the selection procedures associated with the position of editor of the Journal in which the procedures adopted by other comparable journals were reviewed. It was agreed that the editor should be appointed for a 3 year term and that a selection committee for the appointment of the editor be established by the President on the advice of the Committee. Dr Daly agreed to prepare a set of Selection Criteria for discussion at the next Committee meeting in 2004. The President thanked Dr Daly for her work in preparing this report.

(f) Editor's Report and Journal Frequency / Volume – Professor Pratt presented his Report that would be tabled at the AGM and discussed the question of the number of issues of the Journal to be published each year and whether special issues including issue of crime measurement should be published. It was resolved that three issues continue to be published each year with the possibility of one of these being a special subject matter issue. The question of the publication of an additional fourth issue was deferred for further examination. The Treasurer was asked to determine the exact cost of publishing a special issue of the Journal.

(g) Membership Fees – The President noted the revised fee structure that is to be submitted to AGM and the discounts applicable for two-yearly payment (see documents circulated with Notice of AGM). It was resolved that this be raised at the AGM for approval in accordance with the Notice of Special Resolution. The question of amending the rules to provide for Corporate membership was deferred.

(h) Next Conference – The president noted that the next conference would be held in New Zealand early in 2005 and that there would be no conference in 2004. This would mean that the AGM would need to be held during 2004 but not in conjunction with the Annual conference.

(i) Special Resolutions – It was resolved that the proposed Special Resolutions as set out in the Notice of AGM be submitted to the membership at the AGM for approval.

4. Appointment of Committee and Officers – The procedure for the election of Officers at the AGM and the need for Ordinary Members to be residents of their State or Territory was discussed and it was resolved that elections be held at the AGM for all positions of Officers and Ordinary Committee members.

5. Order of Events at AGM – It was agreed that order of proceedings for the AGM be determined in accordance with the Notice of AGM previously circulated.

6. Storage of ANZSOC Records – It was agreed that John Myrtle be contacted to determine the likely fees (including establishment and ongoing fees) that would be associated with housing the Society's Archives at the University of Melbourne and that this matter be further discussed at the next Committee meeting in 2004.

7. The 2004 Paris and 2008 World Criminology Conferences – It was agreed that the Society should support both conferences but make no financial contribution.

8. New Members – The Secretary circulated applications by a number of individuals for membership of the Society. It was resolved that these be approved.

9. Adjournment The discussion of remaining business was adjourned to the next Committee meeting to be held on Friday 3 October 2003, 8.00am, Room 5B , Australian Technology Park, Eveleigh, Sydney.

Minutes Committee of Management Meeting

Venue: Room 5B , Australian Technology Park, Eveleigh, Sydney

Time: Friday 3 October 2003, 8.00am to 9.00am

Present: Dr Don Weatherburn (President & Chair), Dr Kathy Daly (Vice President), Professor Philip Stenning (Vice President and Convenor), Dr Russell Smith (Secretary), Ms Jenny Mouzos (Treasurer), Dr David Tait (ACT), Professor John Pratt (Editor ANZJC), Professor Janet Chan (NSW), Dr Mark Israel (SA), Dr Dean Wilson (Vic), Dr Anita Gibbs (NZ), Professor Kate Warner (Tas), Dr David Indermauer (WA)

1. Apologies Dr Lorraine Mazerolle (Qld)

2. Minutes of Previous Committee Meetings Approval of the Minutes of the previous Committee meeting held on 30 September 2003 was deferred.

3. Resumed Business:

(a) Disbursement of Term Deposit – Discussion of this matter was deferred to the next Committee meeting to be held in 2004.

(b) Special Resolutions – It was resolved that Dr Smith be authorised to submit the Special Resolutions relating to the amendment of the Society's Rules as approved by the AGM to the Office of Consumer and Business Affairs in Melbourne for approval.

(c) Corporate Membership – The question of amending the Rules to provide for a new category of Corporate Membership of the Society with an annual fee of A\$500 and permitting 2 free subscriptions to the Journal and 10 discounted conference fees, as raised by Dr Indermaur, was deferred to the next Committee meeting to be held in 2004.

4. Next Meeting – The date and location for the next Committee meeting would be advised to members in due course. It was resolved that additional time should be made available for both the next AGM and next Committee meeting if they are held in conjunction with the Conference.

Minutes Committee of Management Meeting

Venue: Level 8, St James Centre, 111 Elizabeth Street, Sydney (and via teleconference)

Time: Monday 29 March 2004, 6.00pm to 7.30pm

Present in Sydney: Dr Don Weatherburn (President & Chair), Dr Russell Smith (Secretary & Public Officer), Professor Janet Chan (NSW), and Professor Philip Stenning (Vice President and Conference Convenor).

Present via Telephone: Professor Kathy Daly (Vice President), Dr David Tait (ACT), Dr Jenny Mouzos (Treasurer), Professor John Pratt (Editor ANZJC), Dr Mark Israel (SA), Dr Dean Wilson (Vic), Professor Kate Warner (Tas), Dr David Indermaur (WA)

1. Apologies Dr Anita Gibbs (NZ) and Dr Lorraine Mazerolle (Qld).

2. Minutes of Previous Committee Meetings The President referred to the Minutes of the previous Committee Meetings of October 2003 and 30 September 2003 which had been circulated and called for any amendments. It was unanimously resolved that the Minutes of the previous meetings be confirmed as true records of those meetings.

3. Matters Arising from Previous Meetings:

(a) Contract with AAP – Correspondence between Australian Academic Press and the Secretary was discussed and the question of the terms of the revised Agreement with AAP was deferred until a response had been obtained from AAP.

(b) Archives – The Secretary noted that Mr John Myrtle has sorted the Society's materials in Melbourne into 5 boxes and that the Secretary has spoken with Melbourne University Archives and they have received the boxes and are going to advise costs for archiving. AIC has agreed to scan the Minute book from 1967-1989. The Archives kept at AIC need to be moved to Melbourne, which the Secretary has agreed to do. Professor Daly asked that the materials contained in the Minute Book be checked to ensure that they are suitable for public disclosure before they are placed on the Website and the Secretary said that this would be done.

(c) 2005 Conference – Professor Stenning reported on the planning for the 2005 conference and the contemporaneous Post-Graduate Workshop. A flyer has been prepared and will be sent out shortly advising the dates of the conference from 9-11 February 2005 at the Victoria University of Wellington. Further information will be placed on the conference Website at www.vuw.ac.nz/anzsoc. Professor Stenning has notified the British and American Societies of the conference and it will be publicised at the Spanish Society's conference shortly. It was resolved that a special meeting of ANZSOC would be held in conjunction with the conference in February 2004 in addition to the AGM. The question of the Society contributing to the funding of the post-graduate Workshop was deferred.

(d) 2004 Societies Conference, Paris – Dr David Tait reported on the planning for the May conference in Paris which included 6 Panels and 17 speakers from Australia and New Zealand including Drs Weatherburn, Tait and Smith.

(e) AGM – The Secretary proposed that, as the AGM must be held within 5 months of the 30 June 2004 - s. 30 of the Act (between 1 July and 1 December 2004), the AGM be held at the AICs national conference to be held in Melbourne from 29-30 November 2004 at the end of sessions one day. An additional Special

General Meeting could then be held in Wellington in Feb 2005 to report back what happened at the August 2004 AGM, but we will have to hold the formal 2005 AGM between 1 July 2005 and 1 December 2005. The Secretary suggested that in future the conference should be held between 1 July and 1 December each year to enable the AGM to be held in compliance with the Act (see further discussion of this matter below). It was unanimously resolved that the 2004 AGM be held in conjunction with the AICs national conference in Melbourne from 29-30 November 2004 and that an additional Special General Meeting be held in Wellington in Feb 2005.

(g) Membership Fees – The Secretary advised that the revised fee structure was now operational with biennial fees able to be paid. Since 1 January 2004, 8 members had paid the biennial fee. The question of further amending the Rules to create a new category of Corporate Membership of A\$500 annual (A\$830 biennial) for members wherever resident, and permitting 2 free subscriptions to the Journal and 10 discounted conference registrations, as proposed by Dr David Indermaur, was discussed. The secretary advised that this would entail the further amendment of the Rules which would entail additional costs. Dr Indermaur asked that the possibility of having Corporate Affiliate status be examined in order to avoid the need to amend the rules. The Secretary agreed to investigate this. The Secretary also indicated that Corporate membership could have an adverse affect on income from the Journal. Professor Daly thought that the American Society had corporate membership. It was resolved that Dr Indermaur would examine the question further and prepare a formal proposal for submission at the next meeting.

(h) Northern Territory Committee Member – The Secretary noted that a vacancy still existed on the Committee for a Northern Territory member but that Mr Allan Van Zyl had applied for membership and had offered to be nominated. Following his acceptance as a new member of the Society, the Committee unanimously resolved to appoint Mr Van Zyl as an ordinary Member of the Committee to fill the vacancy. He will occupy this position until the end of the next AGM at which point he will have to seek formal nomination as a Committee member. The President expressed his gratitude to Mr Van Zyl for taking on this position.

4. Awards Criteria for 2006 – The terms of the proposed advertisement for the Society's Awards that had been circulated were discussed. As the Awards for 2004 that would be awarded at the February 2005 conference had already been advertised, their terms could not be changed. There is currently no maximum Word Limit on the Awards. The President noted that the qualifying period for the student/young scholar prize for 2004 had been extended from 1 January 2003 to 31 October 2004 and that this had been advertised. It was resolved that the President would arrange for the existing terms to be advertised on Crimnet and the Society's Website.

Concerning the proposed Awards for the 2006 round, it was resolved that:

- the name of the Young Scholar prize be changed to "New Scholar Prize";
- that the word length of both the New Scholar Prize and Student Paper Prize be 8,000 words maximum;
- that the New Scholar Prize could be awarded in respect of an electronic publication as long as it was a refereed on-line journal and that paper journals should also be refereed;
- that the Student Paper Prize be limited to papers submitted as course-work requirements for undergraduate, honours, or coursework Masters degrees (excluding Honours or Masters major theses);
- that applications should be accompanied by documentation supporting the applicant's eligibility for the Award (such as the New Scholar being a person within five years of their appointment to their first full-time academic or other research-related position, and being a member of the Society or Australian or New Zealand citizen or resident); and
- that the decision of the Selection Panel is final.

The proposed revised wording for the Awards is attached.

5. Links to British Society – The President referred to a request for the Society to enter into a reciprocal arrangement with the British Society of Criminology (see attached correspondence). It was unanimously resolved that the proposal be accepted on the assumption that reciprocity would extend only to members of the British Society of Criminology and not other Society's members who might themselves be reciprocal members of the British Society, and that the President be authorised to communicate with Brain Williams to this effect.

6. Disbursement of Funds – President's suggestions of 6 March 2004 (attached) for disbursement of the Society's funds were discussed along with other proposals including:

- financial assistance for the conduct of a Postgraduate Workshop in conjunction with the 2004 conference;

- financial prizes;
- assistance for travel costs to the annual conference;
- the engagement of an administrative assistant;
- financial assistance for the conduct of seminars; and
- reduced membership fees for students.

The term deposit currently expires on 11 September 2004 and it was unanimously resolved that a Sub-Committee be formed to canvass the various options prior to this date. The Sub-Committee is to comprise the President, Professor Daily and Drs Wilson and Tait, who will prepare a report for the next Committee meeting.

7. New Members - The Secretary advised that applications for membership had been received from: Sharon Hayes (Lecturer QUT, Qld), Lindsay Helson (Corrections Officer NZ), Jennifer Wood (Research Fellow, RegNet ANU), Robert Inches (MA student Open Uni UK), William Blount (Professor of Criminology Uni South Florida), Natalie Spurway (sociology student NSW), Katherine Williams (student Griffith Uni Qld), Andrew Brock (Crime Prevention Officer Qld Railways); and Allan Van Zyl (Department of Justice, Northern Territory Government). It was unanimously resolved that these applications be approved.

8. Editor – Professor Kathy Daly reported on the progress of the procedures for the appointment of the Journal Editor and Assistant Editors, noting that the current editor's position ends on 30 September 2005. It was resolved that the selection procedure would include the appointment of a Selection Committee, the public advertisement of the position, the requirement for the applicant to be a senior academic or researcher at Associate Professor level or higher, or equivalent in a non-academic position; that the position be for 3 years with the option for renewal; and that a small sum be payable in respect of expenses (the amount to be determined but of a comparable amount to the existing payment of \$600). It was resolved that an advertisement be prepared by the president for inclusion in the Society's Website, the Journal and on Crimnet and that the closing date for applications be 1 March 2005. It was further resolved that a Selection Committee and Chair be appointed by the Committee at its next meeting. Professor John Pratt agreed to make himself available to discuss the requirements of the position with prospective applicants, but expressed the view that it would not be appropriate for him to be on the Selection Committee.

9. Norval Morris's Death – The President noted the obituary notice for Professor Norval Morris (attached) and also for Professor Gordon Hawkins following which the Committee discussed the desirability of naming an Award or Public Lecture after these eminent criminologists. It was resolved that the President would prepare and circulate a proposal out of session for further consideration at the next Committee meeting.

10. Other Business – The President noted correspondence from Dr Lorraine Mazerolle of 23 March 2004 (attached) regarding the timing of the Society's annual conference and her suggestion that a fixed date be specified each year. The Secretary noted that ideally the conference should be held between 1 July and 31 November each year so that the AGM could be held in accordance with the Act. It was unanimously resolved that this matter be deferred to the next Committee meeting for further discussion.

The President also requested that in future Agenda items should be supported by written proposals that explain the background to the matter in question and put forward draft resolutions for discussion.

11. Next Meeting – It was unanimously resolved that the next Committee meeting would be held as soon as the correspondence from Australian Academic Press regarding the terms of the revised Publishing Agreement has been received.

Minutes Committee of Management Meeting

Venue: Board Room, Australian Institute of Criminology, 74 Leichhardt Street, Griffith, ACT (and by teleconference).

Time: Monday 16 August 2004, 2.00pm to 3.00pm

Present in Canberra: Dr Don Weatherburn (President & Chair), Dr Jenny Mouzos (Treasurer)

Present via Telephone: Professor Kathy Daly (Vice President), Dr Russell Smith (Secretary & Public Officer), Professor Janet Chan (NSW), Professor Mark Israel (SA), Dr Dean Wilson (Vic), Dr David Indermauer (WA) Dr Lorraine Mazerolle (Qld), and Mr Allan Van Zyl (NT).

1. Apologies

It was resolved that the following apologies be noted: Professor Philip Stenning (Vice President and Conference Convenor), Professor John Pratt (Editor ANZJC), Dr Anita Gibbs (NZ), Dr David Tait (ACT), and Professor Kate Warner (Tas).

2. Confirmation of the Minutes

It was resolved that the Minutes of the Committee of Management's Meeting of 29 March 2004 be accepted as a true record of the last meeting.

3. Matters Arising from Previous Meetings:

(a) **Contract with AAP** - Attached draft contract submitted by AAP for approval.

The question of the fee for online journal hosting of \$880 per issue was discussed and it was **resolved** that, following discussion with Professor Pratt, further inquiries be made into:

1. whether this fee is negotiable with AAP;
2. how many downloads of ANZJC occur and by whom;
3. what royalties the Society receives from online hosting;
4. whether the Society is able to afford to pay these fees and if subscriptions would need to be increased to cover the additional costs.

It was further **resolved** that the President would report on these matters at the next Committee meeting and that, in the meantime, the signing of the revised Agreement be deferred. Professor Mark Israel also noted an error in Schedule IIID of the draft Agreement "publication overs to Client" which should read "publication covers to client".

(b) **AGM** – As the AGM must be held within 5 months of the 30 June 2004 - s. 30 of the Act (between 1 July and 1 December 2004), it was **resolved that** the AGM be held in conjunction with the AICs conference to be held in Melbourne from 29 to 30 November 2004, at the following times: AGM – 29 November 5.00 to 7.00pm; Committee Meeting 30 November 8.00am to 9.00am. Venue Hilton on the Park, Melbourne. The Secretary indicated that the AIC has agreed to a reduced registration fee of \$400 for financial ANZSOC members who attend the AICs conference. It was **resolved** that the Secretary be authorised to confirm these times and dates for the AGM and Committee Meeting and send out Agendas.

(c) **Archives** – The Secretary indicated that he was still awaiting information from the University of Melbourne Archives as to the costs for archiving the Society's records. The Minute book from 1967-1989 has been scanned and placed on the Website and another Minutes Book from 1985 to 1993 is being scanned at present. The Secretary will go through the remaining Archives which have been transferred to Melbourne and arrange for these to be deposited at the University of Melbourne Archives. Professor Daly suggested that a letter be written to the University of Melbourne archives seeking confirmation of the terms of the arrangement, particularly with respect to the payment of archiving fees.

It was **resolved** that the Secretary continue his efforts to determine the costs associated with archiving the Society's records, that he write to the Archivist seeking confirmation of the terms of the arrangement, and that the remaining Minutes be scanned and placed on the Website.

(d) **2005 Conference** – The President reported on the progress of the 2005 conference and indicated that Professor Stenning would circulate a note outlining the progress to date (see attachment). The conference Website is now operational. It was **resolved** that Professor Stenning be congratulated on his efforts in organising the next conference.

(e) **2004 Societies Conference, Paris** – The Secretary reported that the Paris conference was held and papers delivered by a number of Society members and that the organiser, Chris Eskridge, has asked that ANZSOC be affiliated with the proposed International Consortium of Criminology Associations (ICCA). It was **resolved** that the Secretary be authorised to determine if this would entail any costs, and, if not, then to respond favourably to the request that ANZSOC be affiliated with the proposed International Consortium of Criminology Associations (ICCA).

(f) Disbursement of Funds – The President referred to discussions held by the Sub-Committee comprising himself, Professor Daly and Drs Wilson and Tait concerning the disbursement of the Society's funds. It was **resolved** that this item be deferred for further discussion at the next meeting.

(g) Membership Categories – The Secretary noted suggestions that have been made for the amendment of the Rules to provide for certain new categories of membership, namely Institutional Membership and Non-Earning Membership (for retired and non-Earning members). In view of the very small number of Institutional members and retired members who would be likely to need such types of membership and the need to amend the rules of the Society to provide for this, it was **resolved** that this item be deferred for discussion until such time as other amendments are required to the Rules. The Secretary noted that should the membership fees be increased, this would be an appropriate time at which to seek other amendments to the Rules.

4. New Members - Applications for membership had been received from: Vanessa Goodwin (Research Officer, Tasmania Police); Terence Flanders (Security Consultant and Former Police Officer); Holly Johnson (Senior Research Analyst, AIC); Ronald Francis (Professorial Fellow, Victoria University); Jan Noblett (Manager Juvenile Justice Section, Department of Human Services, Victoria); Helen Gabriel (Criminal Justice Student Griffith University); Rebecca Wickes (PhD Candidate, Griffith University); Nigel Savidge (Lecturer Criminal Justice, Edith Cowan University); Jennifer Epps (Research Officer, Crime and Misconduct Commission, Qld); Jacqueline Joudo (Research Assistant, AIC), and Judy Paulin (Research Director, Crime & Justice Research Centre, VU Wellington). It was **resolved** that these applications for membership be approved.

5. Editor – The President noted that the position for Editor had been advertised on Crimnet on 8 July 2004 and will appear in ANZJC 2004, September vol 37(3) with a closing date 1 March 2005. It was **resolved** that the Editor Selection Panel be the President and the two Vice Presidents.

6. Allen Bartholomew's Death – The Secretary proposed that the Award for the Best Journal Article be named after Dr Allen Bartholomew in recognition of his extensive involvement with the Journal and the Society since its inception. It was **resolved** that the Award for the Best Journal Article be henceforth known as the "Allen Austin Bartholomew Award".

7. Other Business –

(a) – Conferences in 2006 and 2007

Dr Mazerolle raised the question of who should be the convenor of the conference in October 2006 and 2007. It was noted that conferences had not been held in South Australia or Tasmania. It was **resolved** that the President would circulate a letter seeking nominations for convenor for these years.

(b) – Meetings at the 2005 Conference

The question of the number and timing of Committee Meetings and the Special Meeting for all members at the 2005 Conference was discussed and it was **resolved** that the President would confer with Professor Stenning to determine when these meetings could be held so as to have sufficient time for discussion. It was **further resolved** that a meeting of the Committee be held both before and after the Special General Meeting for all members.

8. Next Meeting – Tuesday 30 November 2004, 8.00am to 9.00am.