

Notice of Annual General Meeting (including revisions)

Notice is given that the Annual General Meeting of Members of the Association will be held on 2 October 2003 at 1.00pm in the Main Theatre, Australian Technology Park, Eveleigh, Sydney for the purpose of considering the following business:

1. Confirmation of minutes of last Annual General Meeting

To confirm the minutes of the Annual General Meeting of 2 October 2002.

2. President's Report

To table the President's report.

3. Secretary's Report

To table the Secretary's report.

4. Treasurer's Report and Financial Statements

To table the Treasurer's Report, including the following:

- (a) Income and expenditure during the last financial year;
- (b) Assets and liabilities at the end of the last financial year;
- (c) Any mortgages, charges and securities affecting the Association's property;
- (d) In respect of each trust of which the Association was trustee during a period, being the whole or any part of the last financial year of the Association, the income and expenditure of the trust during that period, the assets and liabilities of the trust during that period, and the mortgages, charges and securities of the trust at the end of that period; and
- (e) Any trust held on behalf of the Association by a person or body other than the Association, in which funds or assets of the Association are placed.

5. Journal Editor's Report

To table the Journal Editor's report.

6. Committee Reports

To receive reports of Committee meetings held on 3 October 2002 and 4 September 2003.

7. Alteration to the Rules of the Association

Background

The Committee of the Australian & New Zealand Society of Criminology, Inc., has recommended that the Rules should be amended as set out below:

A. **Bi-Yearly Annual Subscription Fees**

Rule 4 currently provides that members on joining pay an entrance fee and one year's annual subscription. For administrative purposes, the committee, at the direction of the secretary, would like to amend the Rules to provide an option for members to pay a bi-yearly subscription fee. The committee proposes to offer a discount in the subscription fees for members electing to pay a bi-yearly subscription (Refer to Special Resolution 1).

[FURTHER BACKGROUND NOTIFIED ON 8 SEPTEMBER]

At the request of one of our members who identified a grammatical error in the proposed Special Resolutions which could involve some uncertainty, members were notified on 8 September 2003 that at the AGM the first Special Resolution referred to in the Notice of AGM will be amended to read as follows:

A - Biennial Subscription Fees

Rule 4 currently provides that members on joining pay an entrance fee and one year's annual subscription. For administrative purposes, the committee, at the direction of the secretary, would like to amend the Rules to provide an option for members to pay a biennial subscription fee. The committee proposes to offer a discount in the subscription fees for members electing to pay a biennial subscription (Refer to Special Resolution 1).

B. **Amendment to the Rules concerning the Election of Ordinary Members of the Committee**

Rule 20(3) provides currently:

"Subject to section 23 of the Act, the committee shall consist of:-

- (a) the officers of the Association; and*
- (b) nine ordinary members of the Association being one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand, each of whom shall be elected at the annual general meeting of the Association in each year; and*
- (c) the editor of the Australian and New Zealand Journal of Criminology; and*
- (d) the convenor of the annual conference of the Association."*

Rule 22 provides currently:

- "(1) Subject to these Rules, each ordinary member of the committee shall hold office until the second annual general meeting after the date of election but is eligible for re-election.*
- (2) In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Association to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the conclusion of the annual general meeting following the date of the appointment."*

Rule 20(3)(b) is inconsistent with Rule 22(1). Rule 20(3)(b) provides that committee members are elected at each annual general meeting. Rule 22(1) provides that committee members hold office until the second annual meeting after the date of election. In order to correct this inconsistency in the Rules, it has been suggested that Rule 20(3)(b) be amended so that it no longer provides for annual election of the committee members (refer to Special Resolution 2).

Also, the Rules state that the editor of the Australian and New Zealand Journal of Criminology and the convenor of the Annual Conference are members of the committee but it is not clear for the purposes of the Rules if they are 'ordinary' members of the committee, nor do the Rules set out the length of term of these positions.

It is considered appropriate that the editor of the Australian and New Zealand Journal of Criminology and the convenor of the annual conference of the Association are regarded as ordinary members of the committee (refer to Special Resolution 3).

It is also considered appropriate that the editor holds his or her position for three years after the date of election (refer to Special Resolution 4) and the convenor holds his or her position for one year after the date of election (refer to Special Resolution 5).

[FURTHER BACKGROUND NOTIFIED ON 11 SEPTEMBER]

The special resolution for the second alteration to rule 22(1) presently reads:....'*(and) except for the convenor of the annual conference of the Association, who shall hold office until the next annual general meeting after the date of election but is eligible for re-election*'.

Because it is proposed to hold the next ANZSOC conference in New Zealand *after* the next AGM, the effect of these words will be to force the New Zealand conference convenor out of office before he has actually convened the conference.

The second problem is that rule 23(2) as it currently stands says that: '*A candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the general meeting*'. This rule makes it impossible for someone to nominate for both Vice President of the Society and Conference Convenor. There is no good reason for such a restriction.

The solution to the first problem is to change the words after 'office' so that they read: '*until the conclusion of the annual conference of which he or she is the convenor*'.

The solution to the second problem is to amend rule 23(2) so that it says: '*Except where a person is nominating as convenor of the annual conference, a candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the general meeting*'.

The Society Executive has therefore resolved to change the proposed special resolution for the second alteration to Rule 22(1) (forgive the legalese) so that it reads: '*(and) except for the convenor of the annual conference of the Association, who shall hold office until the conclusion of the annual conference of which he or she is the convenor*'

The Executive has also resolved that members be asked to agree to an amendment of rule 23(2) so that it reads:

(2) 'Except where a person is nominating as convenor of the annual conference, a candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the general meeting'.

A special resolution is required to amend the Rules. Given the nature of the amendments, four special resolutions will be proposed for consideration at the annual general meeting.

A special resolution is passed at the meeting if, of the entitled members of the Association who vote in person or by proxy at the meeting, **not less than three quarters vote in favour of the resolution.**

1 Special Resolution for the Alteration to Rule 4 [AS ORIGINALLY NOTIFIED]

It is proposed to consider at the Annual General Meeting and, if though fit, to pass a special resolution to amend Rule 4 as follows:

4(1)(c) - Delete the word “*annual*”.

4(6)(b) - Delete the words “*first year’s annual subscription*” and insert “*subscription set out in Appendix 4, as the first subscription payable inclusive of any part year from the commencement of the person’s membership of the association.*”.

4(12) - Delete this Rule and insert a new Rule (12) as follows “*A member must pay either the annual or bi-yearly subscription, as set out in Appendix 4, which is payable in advance on or before 1 July in each year, or 1 July in every 2 years, respectively.*”

Appendix 4 – Substitute the following schedule of fees for those specified in Appendix 4:

<i>“Entrance fee</i>	<i>A\$20.00</i>
<i>Ordinary annual subscription fee</i>	<i>A\$90.00</i>
<i>Annual subscription fee for students</i>	<i>A\$70.00</i>
<i>Annual subscription fee for members resident outside Australia, New Zealand, and South Pacific countries</i>	<i>US\$65.00</i>
<i>Or the member may elect to pay a bi-yearly subscription as follows:</i>	
<i>Ordinary bi-yearly subscription fee</i>	<i>A\$150.00</i>
<i>Bi-yearly subscription fee for students</i>	<i>A\$120.00</i>
<i>Bi-yearly subscription fee for members resident outside Australia, New Zealand and South Pacific countries</i>	<i>US\$110.00”</i>

Special Resolution for the Alteration to Rule 4 [AS AMENDED]

It is proposed to consider at the Annual General Meeting and, if though fit, to pass a special resolution to amend Rule 4 as follows:

4(1)(c) - Delete the word “*annual*”.

4(6)(b) - Delete the words “*first year’s annual subscription*” and insert “*subscription set out in Appendix 4, as the first subscription payable inclusive of any part year from the commencement of the persons membership of the association.*”.

4(12) - Delete this Rule and insert a new Rule (12) as follows “*A member must pay either the annual or biennial subscription, as set out in Appendix 4, which is payable in advance on or before 1 July in each year, or 1 July in every 2 years, respectively.*”

Appendix 4 – Substitute the following schedule of fees for those specified in Appendix 4:

<i>“Entrance fee</i>	<i>A\$20.00</i>
<i>Ordinary annual subscription fee</i>	<i>A\$90.00</i>
<i>Annual subscription fee for students</i>	<i>A\$70.00</i>
<i>Annual subscription fee for members resident outside Australia, New Zealand, and South Pacific countries</i>	<i>US\$65.00</i>

Or the member may elect to pay a biennial subscription as follows:

<i>Ordinary biennial subscription fee</i>	<i>A\$150.00</i>
<i>Biennial subscription fee for students</i>	<i>A\$120.00</i>
<i>Biennial subscription fee for members resident outside Australia, New Zealand and South Pacific countries</i>	<i>US\$110.00”.</i>

2 Special Resolution for the first Alteration to Rule 20(3)(b)

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 20(3)(b) as follows:

Delete “, each of whom shall be elected at the annual general meeting of the Association in each year”.

3 Special Resolution for the second Alteration to Rule 20(3)

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 20(3) as follows:

Delete the existing Rules 20(3)(b)(c) and (d) and replace with the following:

“(b) eleven ordinary members of the Association, as follows:

- (i) nine ordinary members being one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand;*
- (ii) one ordinary member being the editor of the Australian and New Zealand Journal of Criminology; and*
- (iii) one ordinary member being the convenor of the annual conference of the Association.”*

4 Special Resolution for the first Alteration to Rule 22(1)

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 22(1) as follows:-

After *“eligible for re-election”* insert the following:

“, except for the editor of the Australian and New Zealand Journal of Criminology, who shall hold office until the third annual general meeting after the date of election but is eligible for re-election”

5 Special Resolution for the second Alteration to Rule 22(1)

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 22(1) as follows:-

Insert at the end of the Rule the following:

“, (and) except for the convenor of the annual conference of the Association, who shall hold office until the next annual general meeting after the date of election”

**6 Special Resolution for the third Alteration to Rule 22(1)
[AS NOTIFIED ON 11 SEPTEMBER 2003]**

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 22(1) as follows:-

Substitute for the amended words *“shall hold office until the next annual general meeting after the date of election”* the following:

“shall hold office until the conclusion of the annual conference of which he or she is the convener”.

Note: If Special Resolutions 4, 5 and 6 are passed, Rule 22(1) will read:

“Subject to these Rules, each ordinary member of the committee shall hold office until the second annual general meeting after the date of election but is eligible for re-election, except for the editor of the Australian and New Zealand Journal of Criminology, who shall hold office until the third annual general meeting after the date of election but is eligible for re-election, and except for the convenor of the annual conference of the Association, who shall hold office until the conclusion of the annual conference of which he or she is the convener.”

**7 Special Resolution for the Alteration to Rule 23(2)
[AS NOTIFIED ON 11 SEPTEMBER 2003]**

It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 23(2) as follows:-

To amend Rule 23(2) to read:

“Except where a person is nominating as convener of the annual conference, a candidate may only be nominated for one office, or as an ordinary member of the committee, prior to the general meeting”.

8. Election of Officers

Pursuant to Rule 21(3), the officers of the Association, being the President, two Vice-Presidents, a Secretary and a Treasurer, hold office until the second Annual General Meeting after the date of his or her election (but is then eligible for re-election).

So that all officers and ordinary committee members are elected from the date of this Annual General Meeting, the current office bearers agree to resign their positions effective at the Annual General Meeting and submit the vacant offices to elections at the Annual General Meeting.

Nominations for positions of President, First Vice-President, Second Vice-President, Treasurer and Secretary are now sought.

Nominations must be made in writing signed by two members of the Association and accompanied by the written consent of the candidate. Nominations should be submitted by post to the Secretary Dr David Tait, University of Canberra, ACT, 2601, or by facsimile +61-2-62015239 not less than seven (7) days before the date of an annual general meeting set out above, namely by midnight 24 September 2003. **A nomination form is enclosed with this notice for your attention.**

9. Election of Ordinary Members

If the special resolutions (as set out above) are passed, each ordinary member (except the editor and the convenor of the annual conference) of the Association hold office until the second Annual General Meeting after the date of his or her election (but is then eligible for re-election).

So that all officers and ordinary committee members are elected from the date of this Annual General Meeting, the current office bearers agree to resign their positions effective at the Annual General Meeting and submit the vacant offices to elections at the Annual General Meeting.

Nominations for positions on the Committee are now sought for one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand.

Nominations must be made in writing signed by two members of the Association and accompanied by the written consent of the candidate. Nominations should be submitted by post to the Secretary Dr David Tait, University of Canberra, ACT, 2601, or by facsimile +61-2-62015239 not less than seven (7) days before the date of an annual general meeting set out above, namely by midnight 24 September 2003. **A nomination form is enclosed with this notice for your attention.**

10. Election of Journal Editor

The editor of the Australian and New Zealand Journal of Criminology was elected at the last Annual General Meeting of the Association. Therefore, the editor remains in office until 2005.

11. Election of Convenor of the Annual Conference of the Association

Nominations for Convenor of the Annual Conference of the Association are now sought.

Only one Convenor will be elected at the Annual General Meeting.

Nominations must be made in writing signed by two members of the Association and accompanied by the written consent of the candidate. Nominations should be submitted by post to the Secretary Dr David Tait, University of Canberra, ACT, 2601, or by facsimile +61-2-62015239 not less than seven (7) days before the date of an annual general meeting set out above, namely by midnight 24 September 2003. **A nomination form is enclosed with this notice for your attention.**

12. Other Business

(a) Publishing Agreement with AAP and related legal and copyright matters (see proposed revised Publishing Agreement with AAP and proposed Journal Contribution Agreements (joint and sole authors) and advice from the Society's Lawyers, Foster Hart)

(b) The William S. Hein publishing proposal (see attached draft Agreement)

(c) Appointment of the journal editor

(d) Disbursement of the Society's funds

(f) The Society's participation in the Societies of Criminology 1st Key Issues Conference in Paris, 13-15 May 2004

13. Next Meeting